

AARSPA
Anne Arundel Retired School Personnel Association
Executive Board Meeting
April 11, 2019
Center 2A, BOE

Attendance: Bonnie Schmeltz, Dixie Stack, Millie Gardner, Tillie Barckley, Karlie Everett, Anthony Anzalone, Lesli Schell, Carol Kirby, Max Muller, Rick Wiles, Carla Duls, Phyllis Cherry, Zetta Hart, Lucy Travers, and John Salwach.

Call to Order: Meeting was called to order at 10:00 a.m. by Dixie Stack, Co-President

Pledge of Allegiance: The pledge to the flag was led by Rick Wiles

Minutes of the January 10, 2019 Executive Board Meeting: Minutes from this meeting were distributed to the board through email.

Treasurer's Report:

Max Muller presented a budget update to date. Copies of the Treasurer's Report were distributed to the board members. He presented several questions/concerns for the group:

1. **Scholarship Funds:** Projected \$9,000 from current membership dues. There will be enough money for four scholarships with the contributions from the 21st Century Funds which have been contributed by the membership. The proposed budget line will be renamed "Contributions Via the 21st Century Fund."
2. **Free School:** The explanation on the back of the Treasurer's Report indicates the expenditures for the Free School using their checking account. The Free School Committee wants to keep a paper trail of the funds used and for what purpose. Currently, the line item for the Free School shows a proposed budget of \$1,800, which is a contribution of \$1.00 per each member. The funds in the check book are funds from last fiscal year. The funds will be distributed for this fiscal year in January. This was approved with a motion by John and seconded by Phyllis.
3. **New Members:** Currently 2. Others will be added to next fiscal year.
4. **Proposed Budget:** each line of the proposed budget was reviewed and adjusted as requested by some or all board members. The social planned for potential retirees is budgeted \$250. The committee shared the expenditures for the previous social and it was evident that more funds were needed. Bob proposed and Anthony seconded that we increase this budget to \$600.
5. **Financial Policies:** Max shared a document with the Financial Policies. Approval is not needed at this time. He will amend the document to include the transfer of funds to the Free School in January. This will be brought back for approval at the next meeting.
6. **Other:** Max updated the spreadsheet that was incorrectly totaling some of the columns. He will also submit request to continue as a non-profit organization.

Newsletter:

Carol and Bob discussed the need for additional funds for the Newsletter. The cost of printing and postage has increased. \$4,650 for this will be proposed. The postage fund will be increased to \$4,000.

Voices in Melody: Seven concerts are scheduled for May 9-30. After last concert the chorus will have lunch together. It was requested that the chorus sing at the Renditions Luncheon for 15 minutes and for the Remembrance Ceremony.

Community Service: It was reported that the membership has been very generous. A large number of socks, underwear, and clothing were collected and distributed to schools based on the recommendations of Kate Gilbert. Park Elementary was extremely appreciative of the donations. Tyler Heights will also be receiving some of these donations. The uniform program provided 80 pieces of clothing.

Anthony Anzalone shared that the Light House will not accept travel sized toiletries, but if placed in bags can be used with the "shower only" clients with a face cloth included.

During the Florida trip, Little Free libraries were discussed and a group will meet to make plans.

Alzheimer's Walk will be held on October 20, 2019.

Consumer Education: This committee is trying to piggyback with the State. They are considering a refrigerator magnet for EMS information. They have become aware of the Anne Arundel county Medicine bottle Project. The EMS center will provide 150 kits for individuals to store information on the top shelf of the refrigerator. Emergency services employees are trained to look there for this information. The kits will be distributed at the next general meeting.

Educator/Employee of the Month: This program is going well. A new feature has been added to allow for the school will be able to watch live streaming of the employee receiving the award.

Free School: The Summit School tour was completed as scheduled. Thank you notes were received from the students who attended. The notes included pictures drawn of their experiences. Open house started on April 13th (Saturdays and Sundays). A docent is still needed for July 13th. The docent responsibilities were updated to include: talking points, researched spelling of Anne Arundel, and Beard Family information. Debbie Ahalt is publicizing the Free School and Tillie Barckley is taking brochures to the tourist center. There was a good turnout for the spring cleaning. It was also reported that the detour has been completed.

Historian/ Editor of Informer: Cards were distributed for the year ending committee reports to be placed in the archives. All cards/reports should be returned to Carla Duls. The next Informer deadline is August 1st. There will be a meeting at 9:00 a.m. on Friday for the current newsletter to be prepared for mailing. Contact has also been made with new retirees. There will be a new requirement for reporting the death of a member. The death must be confirmed on Legacy.com before the announcement is placed in the newsletter.

New Directories will be distributed at the Renditions Meeting. It was suggested that they be distributed in September rather than June. This will allow for updates to be made. Carol Kirby can send out electronic copies at any time. A decision was not made on this suggestion.

Pre-Retirement: Volunteers are needed for the retiree Meet and Greet. The Retirees Reception will be held on June 11th at 4:30 p.m. SAAC members have been contacted and invited. Brochures were placed in the pre-retirement packets. It was reported that there are fewer retirees this year possibly because of the expected pay increase for next fiscal year.

Program: Bonnie Schmeltz has contacted a speaker for the September meeting.

Remembrance and Sunshine: Lynda Poole will be filling in for Diane Rogers while Diane is recovering. This committee has requested additional funds. It was reported that gift cards are not always available. They would like an additional \$100. Memorial Service and Voices in Melody will be held at the Renditions general meeting.

There will be a sign-up for individuals to place flowers in the vases for those who are to be remembered. It was requested that those who sign up, line up in the hall as was done the previous ceremony.

Scholarships: Thank you notes from last year's students were shared with the group. One student who received a scholarship did not pursue a career in education. The committees received 12 applications this year and have selected 4 students. These students are: Hayley Boyd (SPHS) elementary education, Savannah Kirby (NCHS) secondary education, Monique Maxwell (NCHS) elementary education, Alexis Poe (SHS) elementary education. Invitations to the luncheon have been sent.

Another fundraiser will be scheduled at Brian Boru after Labor Day, but not close to the AARSPA meeting. It will most likely be in October on a Thursday. If members are unable to attend, they may donate money directly to the scholarship fund.

Trips: Cape May, May 15th, 30 people have registered. October 17th, Eisenhower Farm and battle field, lunch at Hickory Bridge Restaurant. December 13th, Fredericksburg, VA, will include a dinner theater. May 20, 2020, Blue Angels and Officers' Club, this will not be scheduled until January, 2020. Liability for trips is \$350/trip. We may need to look into other insurers. This will be checked by the committee.

Old Business:

Florida Trip: Bob Kanach said that it went well. The weather was not cooperative. The food was okay. There were things to do in the area which was beautiful.

There were questions about the funding of scholarships for next year.

Brian Boru fundraiser was discussed as for an event in the spring.

Action Plan: Dixie Stack and Bonnie Schmeltz completed the plan and presented it to the state. If changes are needed in the action plan, contact Dixie or Bonnie for these changes. Copies of our bylaws were attached. It was suggested that our webmaster be invited to our meetings.

Dates to Remember: There were dates to remember added to the meeting agenda. See agenda for these dates.

Other Discussion: Bonnie was approached concerning a need for substitute teachers in the school system. Interest was shared with Bonnie in the possibility of organizing seniors to substitute. The pay for these services would need to be increased. This was tabled as other needs are more critical to our organization.

The meeting was quickly adjourned due to another group being scheduled in the room.